

Museum Store

DESCRIPTION OF MAJOR SERVICES

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store is considered a critical part of the visitor experience and provides many museum related items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The store supports Museum operations and makes an annual financial contribution to the Museum.

During FY 2003-04, the Board of Supervisors approved the concept of a food service program at the Museum to enhance customer service and satisfaction. As a result, the Garden Café was opened to offer sandwiches, salads, snack products, fresh fruit, pastries, and bottled beverages for Museum visitors.

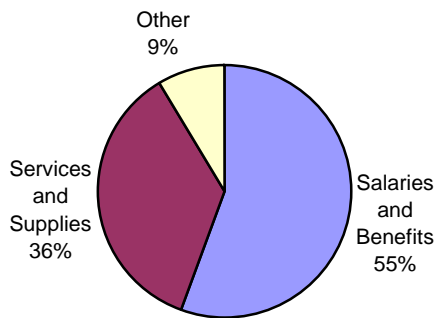
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Estimate 2003-04	Proposed 2004-05
Total Operating Expense	179,220	147,448	157,318	165,541
Departmental Revenue	174,800	148,400	160,000	169,650
Revenue Over/(Under) Expense	(4,420)	952	2,682	4,109
Budgeted Staffing		2.1		2.2
Fixed Assets	-	-	16,543	-

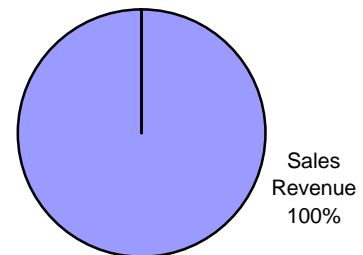
Workload Indicators

Purchases for Resale	72,330	46,380	56,000	55,000
Taxable Sales	174,800	148,400	160,000	169,650

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



NOTE: This budget is expected to increase unrestricted net assets by \$ 4,109.



GROUP: Econ Dev/Public Svc
 DEPARTMENT: County Museum
 FUND: Museum Store

BUDGET UNIT: EMM CCR
 FUNCTION: Cultural Services
 ACTIVITY: Museums

ANALYSIS OF 2004-05 BUDGET

	A	B	C	D	E	B+C+D+E F	G	F+G H
	2003-04 Year-End Estimates	2003-04 Final Budget	Cost to Maintain Current Program Services (Schedule A)	Board Approved Adjustments (Schedule A)	Impacts Due to State Budget Cuts (Schedule B)	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule C)	2004-05 Proposed Budget
<u>Appropriation</u>								
Salaries and Benefits	85,670	85,670	5,119	-	-	90,789	1,131	91,920
Services and Supplies	60,250	46,380	-	-	-	46,380	12,843	59,223
Transfers	398	398	-	-	-	398	-	398
Total Appropriation	146,318	132,448	5,119	-	-	137,567	13,974	151,541
Oper Trans Out	11,000	15,000	-	-	-	15,000	(1,000)	14,000
Total Operating Expense	157,318	147,448	5,119	-	-	152,567	12,974	165,541
<u>Departmental Revenue</u>								
Sales Revenue	160,000	148,400	5,119	-	-	153,519	16,131	169,650
Total Revenue	160,000	148,400	5,119	-	-	153,519	16,131	169,650
Revenue Over/(Under) Exl	2,682	952	-	-	-	952	3,157	4,109
Budgeted Staffing		2.1	-	-	-	2.1	0.1	2.2
<u>Fixed Asset</u>								
Equipment	16,543	-	-	-	-	-	-	-
Total Fixed Assets	16,543	-	-	-	-	-	-	-



DEPARTMENT: County Museum
 FUND: Museum Store
 BUDGET UNIT: EMM CCR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	2.1	147,448	148,400	952
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	5,119	5,119	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	5,119	5,119	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BASE BUDGET	2.1	152,567	153,519	952
Department Recommended Funded Adjustments	0.1	12,974	16,131	3,157
TOTAL 2004-05 PROPOSED BUDGET	2.2	165,541	169,650	4,109
2003-04 FINAL FIXED ASSETS		-		
Board Approved Adjustments During 2003-04				
Mid-Year Board Items		-		
Impacts to Fixed Assets Due to State Budget Cuts		-		
Department Recommended Changes in Fixed Assets		-		
TOTAL 2004-05 PROPOSED FIXED ASSETS BUDGET		-		

SCHEDULE C

DEPARTMENT: County Museum
 FUND: Museum Store
 BUDGET UNIT: EMM CCR

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Salaries and Benefits Increase of 0.1 Public Service Employee to assist with operation of the Museum Café.	0.1	1,131	-	(1,131)
2. Services and Supplies Increase in purchases for resale and food items for the café.	-	12,843	-	(12,843)
3. Operating Transfers Out \$4,000 decrease in contribution to the County Museum (General Fund), partially offset by a \$3,000 increase to the Museum's Special Revenue Fund.	-	(1,000)	-	1,000
4. Sales Revenue Increase in sales revenue based on anticipated attendance at the Museum for FY 2004/05.	-	-	16,131	16,131
Total	0.1	12,974	16,131	3,157

